

Kitscoty High School

HOT LUNCH ORDERING

We are so excited to bring in Hot Lunch for Students again! This year, Hot Lunch orders will be brought in on Mondays. Each KHS family will need to **set up a new account for the year**. Here's how to get started...

- ✓ Go to kitscoty.hotlunches.net
- ✓ Click on "Click Here to Register"
- ✓ Complete the rest of the registration form. (Including your email address will ensure you receive reminder emails about hot lunch order deadlines, and your child's hot lunch order for the upcoming week)
- ✓ Click the "**Register Now**" button at the bottom
- ✓ Follow the instructions to add each child in your family who attends **Kitscoty High School**. Once your child(ren) are registered, click on "Orders"
- ✓ Proceed to order hot lunch for your child(ren)

Payment:

- ✓ E-Transfer to sharon.earl@btps.ca password – kitscoty
- ✓ **Please indicate "Hot Lunch" in the message box.**
- ✓ Cash or cheque to the office
- ✓ You may pay for multiple students all at once

The hot lunch online order system requires a small amount of setup time at the beginning as you must register each child you have attending our school prior to ordering hot lunch. Once the initial setup process is complete, your hot lunch orders for the remainder of the year should be quick and simple.

If you have any questions, please contact Mrs. Carlson at rebecca.carlson@btps.ca or **780-846-2121**

Thank You!
Kitscoty High School

